

2018-2019 Colorado Health Assessment and Public Health Improvement Plan Assessment and Planning Advisory Council (APAC)

April 12, 2018 from 9:00 am-11:30 am
 Larimer County Dept. of Health & Environment
 1525 Blue Spruce Dr. Fort Collins, CO 80524

Conference call: 877-820-7831
 Participant code: 265224#

Meeting Purpose:

- Increase understanding of the assessment process and approve charter;
- Discuss information on Colorado population (numbers and stories);
- Solicit feedback on communication/engagement strategy;
- Define final outcome for assessment

Time	Agenda Items
9:00am	<p>Welcome! What do you know about power structures? <u>Outcome:</u> Participants will be warmed up and ready to participate.</p>
9:20am	<p>Acknowledgements and Updates <u>Outcome:</u> Members will be validated for their participation on the charter and receive an update on the assessment process.</p>
9:40am	<p>Data and statistics and bears.... Oh my! <u>Outcome:</u> Members will learn about current information and gaps on the State's population.</p>
10:00am	<p>Breakout Session - How can we fill the gaps? <u>Outcome:</u> Members will give feedback on additional information resources and brainstorm ideas on how to fill the number and story gaps.</p>
10:25am	<p>Group Discussion/Sharing Time <u>Outcome:</u> Members will share information learned during breakout sessions. Feedback on how to fill the gaps will take place.</p>
10:30pm	<p>Communication Strategy? Who should be our audience? What should be our end product(s)? <u>Outcome:</u> Members will learn about possible communication strategies and provide feedback on what could work with specific audiences.</p>
11:30pm	<p>Next Steps and Wrap Up</p>



REMEMBER OUR GUIDING PRINCIPLES? Please keep them in mind as you prepare for the meeting.

Partnership Focused	We approach assessment and planning as an opportunity to create, strengthen and enhance authentic, cross-sector partnerships at all levels, including with community and residents.
Diverse and Inclusive	We ensure the various people, perspectives and sectors involved in and most impacted by the issues are engaged in the process, including those representing upstream determinants of health, and welcome discourse that surfaces both commonalities and differences.
Transparent	We ensure open communication and information sharing, keeping partners and community connected throughout the assessment and planning process.
Strengths-Based	We approach assessment and planning striving to first and foremost understand assets, successes and opportunities.
Coordinated	We leverage, maximize and build from existing assessments, plans, relationships and resources across local, regional, statewide and national levels.
Creative and Innovative	We push beyond typical methods and into creative and innovative spaces, supporting continued learning, leadership and capacity building in public health.
Data Driven	We embrace data-informed planning and decision making, factoring in content-focused and quantitative data along with context-focused and qualitative data.
Equitable and Just	We intentionally consider issues of equity, implicit bias and justice throughout the process, allowing space to question how we address the upstream factors that affect health (e.g. economic opportunity, physical environment, social factors).

~ 10 Tips for Actively Participating in Meetings ~

1. **Come Prepared**
2. **Think Before you Speak**
3. **Be Positive**
4. **Respect Others**
5. **Monitor Yourself**
6. **Focus on Solutions**
7. **Take Discussion Offline**
8. **Remember Remote Participants**
9. **Take Ownership**
10. **Follow-Up**

Important Thoughts, Ideas or Action Items

